

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, OCTOBER 19, 2015

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Eight (8) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Barrick, William Piper, David Gutshall, Kingsley Blasco, John McCrea, and Richard Norris.

Absent – Richard Roush.

*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr, Assistant Superintendent; Richard Kerr Jr, Business Manager; and Carol Frace, Board Minutes. Curtis Garland, The Valley Times-Star;

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE OCTOBER 5, 2015 REGULAR BOARD MEETING MINUTES, THE OCTOBER 5, 2015 BUILDING AND PROPERTY MEETING MINUTES AND THE OCTOBER 5, 2016 COMMITTEE OF THE WHOLE MEETING MINUTES.

Motion by Norris, seconded by Blasco for approval of the October 5, 2015 Building and Property Meeting Minutes, the October 5, 2015 Committee of the Whole Meeting Minutes; and the revised October 5, 2015 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Norris, Piper, Blasco, Barrick, Gutshall, and McCrea. Motion carried unanimously. 8 – 0

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III. APPROVAL OF THE MINUTES (...continued)

Mr. McCrea made a proposed correction to the minutes of the Regular Board Meeting. A sentence was added that was never said at the meeting. "Special Education numbers also come into play with our class sizes." This was never stated at the Board meeting. I would like to see that sentence removed.

IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Morganne Frampton presented a student report. [Student report is attached.](#)

V. TREASURER REPORT

General Fund	\$ 16,631,073.16
Capital Projects	\$ 4,715,546.44
Cafeteria Fund	\$ 421,077.46
Student Activities	<u>\$ 227,466.25</u>
Total	\$ 21,995,163.31

The Treasurer's Report showed balances as outlined above as of September 30, 2015. Motion by Gutshall, seconded by Blasco for acceptance of the Treasurer's Report. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Norris, Piper, Blasco, and McCrea. Motion carried unanimously. 8 – 0

VI. PAYMENT OF BILLS

General Fund	\$ 646,419.62
Capital Projects	\$ 75,341.65
Cafeteria Fund	\$ 60.00
Student Activities	<u>\$ 27,792.21</u>
Total	\$ 749,613.48

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Gutshall, Blasco, Norris, and McCrea. Motion carried unanimously. 8 – 0

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VII. YTD GENERAL FUND REPORT AND YTD TAXES

The administration prepared these reports for the Board. The General Fund report looks at revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

Sharon Reifsnyder, Michael Reifsnyder, Larry Jones, David Ward, Avis Ward, Curtis Garland, April Messenger, Bob Kanc, Heath Myers, Melissa Crouse, Heather Barrick, Robyn Euker, Elizabeth Richwine, Morganne Frampton, Matt Sweger, Gayle Vallie, and Laurie Hoover.

X. PUBLIC COMMENT PERIOD

Mr. Matt Sweger, 318 Greason Road, Carlisle, PA addressed the members of the Board of School Directors and offered a pray of encouragement for the Board members and community.

Mr. David Ward, 265 Mt. Rock Road, Newville, PA inquired if Chartwell's is doing concession stands at sporting events. We are hearing rumors and would like the Board to clear things up for us. We understand that Chartwell's will be running a concession stand for two events coming up for the cross country program.

Mr. Fry informed the Board of School Directors that Chartwell's is working with the Athletic Booster at two sporting events. The money comes back to the District for the good of all athletes. Chartwell's has no desire to do concessions. They are just here to support the Athletic Boosters.

Mrs. Gayle Vallie, 55 Horseshoe Road, Carlisle, PA. What food will Chartwell's be serving to showcase our district? We want to make sure that we are not serving the same food as the Cross Country.

Mr. Wolf stated there will be an inside and outside booth for concessions for the District III event.

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X. PUBLIC COMMENT PERIOD

Mrs. Lori Todaro, 1609 Walnut Bottom Road, Newville, PA. Is it the size of the event that the decision was made to provide help from Chartwell's? I am a member of the athletic booster and nothing was mentioned at any of their meetings about these events.

Mr. Barrick inquired if the Athletic Boosters are running all the concession for all sporting events. I don't understand why this is an issue if the Athletic Boosters are already running the concession stand.

Mr. Fry informed the Board of School Directors that there is a concession stand at Cross Country events that goes to the club account of the Cross Country Team. It is not part of the athletic boosters.

Mr. Norris stated that we have two groups asking each other what is going on. It sounds like you need to go to the Athletic Booster and ask them these questions.

Mr. Barrick made a motion that this discussion be turned over to the athletic committee to find out who runs concessions for what events and investigate how things are being handled. Norris seconded the motion. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, McCrea, and Norris. Motion carried unanimously. . 8 – 0

Mrs. Lori Hoover, 343 Bloserville Road, Carlisle, PA. I know this is very stressful for everyone. I think there has been a lack of communication and lots of confusion. Every sports organization has their own fundraisers. We want to make sure that we get input to help make the decisions on some of our events.

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) Coaching Appointment

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a volunteer coach for the 2015-2016 school year.

John Fetchkan - Volunteer Junior High Football Coach

The administration recommends that the Board of School Directors approve the appointment of the above listed volunteer coach as presented.

(ACTION ITEM)

2) Source4Teachers – Long-Term Substitute

The administration requests permission to move forward with the recommendation of Mrs. Marlene Adler for a long-term substitute position with Source4Teachers, the District substitute teaching contractor. Mrs. Adler will be filling the vacancy created by Mrs. Lauren Swigart who will be on child-rearing leave from approximately January 15, 2016 through approximately April 4, 2016.

(ACTION ITEM)

3) Request for Medical Leave of Absence – Marsha Stellfox

Mrs. Marsha Stellfox, High School Learning Support Teacher is requesting leave of absence retroactive to Wednesday, October 14, 2015 through approximately Wednesday, November 4, 2015.

The administration recommends that the Board of School Directors approve Mrs. Stellfox's request for leave as presented.

(ACTION ITEM)

4) Aide Transfer – Tiffany Blain

The administration would like to recommend the transfer of Tiffany Blain from a High School Learning Support Aide to a High School Resource Aide for the 2015-2016 school year, replacing Seth Stover who has resigned. Ms. Blain will work 5.75 hours per day, five days a week, with an hourly wage of \$11.57 per hour.

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XIII. NEW BUSINESS (. . .continued)

The administration recommends the Board of School Directors approve the transfer of Ms. Blain from a High School Learning Support Aide to a High School Resource Aide, effective immediately and recommend the approval of work day hours and hourly wage as presented.

(ACTION ITEM)

5) Aide Recommendation – Lisa Michelini

The administration would like to recommend Ms. Lisa Michelini as a part-time High School Learning Support Aide for the 2015-2016 school year, replacing Tiffany Blain who has transferred. Ms. Michelini will work 5.75 hours per day, five days a week, with an hourly wage of \$10.40 per hour.

The administration recommends the Board of School Directors approve Ms. Michelini as a part-time High School Learning Support Aide, effective October 20, 2015 and recommend the approval of work day hours and hourly wage as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

(ACTION ITEM)

6) Aide Recommendation – Kathryn Madorsky

The administration would like to recommend Ms. Kathryn Madorsky as a part-time Life Skills Aide at Oak Flat Elementary School for the remainder of the 2015-2016 school year, effective October 20, 2015. Ms. Madorsky will be filling a vacant position which remained open since mid-year of the 14-15 school year. Ms. Madorsky will work 5.75 hours per day, five days a week, with an hourly wage of \$10.40 per hour.

The administration recommends the Board of School Directors approve Ms. Madorsky as a part-time Life Skills Aide at Oak Flat Elementary School, effective October 20, 2015 and recommend the approval of hours and hourly wage as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

7) High School Parking Authority Recommendation

The administration would like to recommend Mr. Timothy Reese as a part-time High School Parking Authority for the 2015-2016 school year, replacing Mr. James Saricina who has resigned. Mr. Reese will work 2 hours per day, five days a week, with an hourly wage of \$15.31 per hour.

The administration recommends the Board of School Directors approve Mr. Reese as a part-time High School Parking Authority and recommend the approval of hours and hourly wage as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

(ACTION ITEM)

8) 2015-2016 Approval of Additional School Police

The administration recommends that the Board of School Directors approve the additional school police listed for the 2015-2016 school year. In turn, the administration will take the necessary steps to ensure that Big Spring's 2015-2016 additional school police officers' are approved by Cumberland County Court.

**Coty Price
Sandra Mellott**

VOTE ON XIII., NEW BUSINESS, A-1 – A-8, PERSONNEL CONCERNS

Motion by Norris, seconded by Blasco to combine and approve Items A-1 through A-5 and Items A-7 through A-8 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea. Motion carried unanimously. 8 – 0

Motion by Norris, seconded by Blasco to combine and approve Items A6 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, and Norris. Abstained: McCrea. Motion carried. 7 – 0 - 1

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

B) Approval of Land Development Plan Proposal

E.L. Diffenbaugh Associates has submitted a proposal for the scope of work that will prepare the land development plan related to the proposed Big Spring School District track construction project. This will include courthouse research, field work, infiltration testing, application preparation and a land development plan with additional obligations and responsibilities beyond what is listed above that are required by E.L. Diffenbaugh Associates to begin the first phase of this project. The total cost of the scope of work for this project is \$19,650.00.

The administration recommends that the Board of School Directors approve the proposal from E.L. Diffenbaugh Associates to prepare a land development plan for the proposed track at a cost not to exceed \$19,650.00 to be paid from the capital project fund.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, and Norris. Voting No: McCrea. Motion carried. 7 – 1

Mr. McCrea stated that this is a tremendously high figure for the scope of work that is stated in the agenda. Can we shop around and see if any other companies might be able to do this work? Also, this seems to me that this is the same company hired to do the reverse subdivision. A lot of the scope of work that was listed for the track sight is the same. I believe this is double dipping. I don't want to pay them twice.

Mr. Wolf informed the Board there is a significant difference in developing a sight specific land development plan that has nothing to do with a reverse subdivision. They are completely separate. The only thing that might be the same is the court house research.

(ACTION ITEM)

C) Approval of Payment Applications

The District received the following payment applications for ongoing projects. Copies of the payment requests are included with the agenda.

Project	Contractor	Payment	Balance
Stadium	WCE	\$10,065.75	\$71,934.25
Oak Flat Paving	New Enterprise Stone	\$48,068.34	\$00
Pave Phase II Eng (OF)	CenterPoint Eng	\$6,490.10	\$00

The administration recommends the Board of School Directors approve payment of \$10,065.75 to Wolf Consulting Engineers, LLC, \$48,068.34 to New Enterprise Stone & Lime Co., Inc. and \$6,490.10 to CenterPoint Engineering, Inc. from the Capital Project Fund.

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XIII. NEW BUSINESS (. . . continued)

Motion by Norris, seconded by Swanson to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea. Motion carried unanimously. 8 – 0

(DISCUSSION ITEM/ACTION ITEM)

D) Sale of Mifflin Elementary School

Mr. Richard W. Fry, Superintendent of Schools would like to continue discussions regarding the sale of Mifflin Elementary School.

The administration recommends that the Board of School Directors move forward with the proposed Agreement of Sale for the Mifflin Elementary School.

Motion by Norris, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, and Norris. Voting No: McCrea. Motion carried. 7 – 1

Mr. McCrea inquired that we were advised in the Superintendent report that we would receive a formal report from Mr. Vincent Elbel on the soil analysis and the deep probes. I do recognize the area that I was hoping would be available for subdivision and sale separate from River Rock failed for a conventional septic system. I still think the sale price is too low but I won't go to court to make that argument.

Mr. Fry informed the Board of School Directors the report just came today. It is posted in the agenda manager.

XIV. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Norris/Mr. McCrea

No meeting was conducted and no report was offered.

XV. COMMITTEE REPORTS (...continued)

B. Athletic Committee – Mr. Swanson

No meeting was conducted and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted. The vo-tech is having a good year looking for some changes in curriculum that will be very beneficial to our students.

D. Buildings and Property Committee – Mr. Barrick

No meeting was conducted and no report was offered.

E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted and no report was offered. We have a meeting this Thursday.

H. Tax Collection Committee (TCC) – Mr. Wolf

The management committee met last week. There was a discussion about the auditors. At the beginning of the process, they indicated they would be working at the same fee. At the end of the audit, they submitted a bill. The committee has recommended that the bill not be paid. Some security measures will be taken to protect employees due to some threats.

XVI. SUPERINTENDENT’S REPORT

1. **PSBA Conference** – Mr. Barrick represented the Board last week at the PASA Conference. Two students represented the District at a statewide mock meeting. We made two presentations as a District. It was a very solid conference.
2. **School Performance Profit** – SPP are still on hold from PDE. No time table has been released at this point. SPP are to be utilized as a component of teacher evaluations. We are moving forward with our evaluations.
3. **Lack of State Budget** – You had a communication in our last board meeting in regards to the lack of state budget and what that does to us. Specifically from a budget standpoint when we might need to borrow money or transfer money. One thing that we want to make Board members aware of as we go through this budget impasse, all our federal money is inaccessible to us except the school lunch program. Title I, Title II, and Title III which exceeds about \$700,000, we can’t get to that money. This money goes through the state even though it is federal grant programs. Also IDEA B, the special education program is on hold. As you read about school closures or final days of school districts, spring time is when we would hit that realm.

Mr. McCrea inquired what is the rational for holding back federal funds.

XVII. BUSINESS FROM THE FLOOR

Mr. McCrea stated that I have been thinking about the anti-bullying policy that we approved at the last meeting. I remember that it only applies on school property. It should also apply to cyber bullying. Isn’t it true that the Chromebooks which we delivered to our student remain school property? We should rethink this policy so that it applies to any place that cyber bullying occurs. It only makes sense to me that we follow it from that end.

Mr. Fry informed the Board of School Directors that from a legality standpoint it comes down to nexus as well. Our filtering techniques allows us to see what is done. From the technology side of this, the computer remains our property. I will double check. We will see if we need to make changes.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

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XIX. ADJOURNMENT

Motion by Norris, seconded by Blasco to adjourn the meeting. Roll call vote:
Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea.
Motion carried unanimously. 8 – 0

The meeting was adjourned at 8:58 PM.

Robert L. Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, November 2, 2015